



## **Finance & Premises Committee**

11 February 2021, 5 pm [by Zoom]

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### **Minutes**

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#### **1. Welcome and apologies**

No apologies

#### **2. Current budget position**

There is currently a projected under-spend but governors noted that once planned projects have been completed (e.g. LED lighting which should save ca. £1,500-£1,800 per year, electric car charging points) the final position is likely to be a carry forward of around £k5-8.

As substantial building works being on hold (see item 4), there is a requirement to re-design the area outside Class R, costing approximately £20k.

#### **3. 2021-22 budget planning**

It is anticipated that the budget will be similar to this year's, and that there will again be ca. £k10-20 for specific projects towards the end of the financial year, although there are some unknowns about staffing and intake numbers. Jane and Adam will discuss this in more detail before the Full Governing Body meeting in March and will bring a proposed budget for discussion and approval to that meeting.

#### **4. Building plans**

The Council has been unable to find sufficient funding, so any significant changes to the buildings are on hold for at least two years.

#### **5. Health & safety**

Governors queried whether there have been any major expenses associated with Covid-19. The school has employed a cleaner for an extra hour, has purchased large quantities of hand sanitiser and other cleaning products, and provided two portaloos for staff in the older bubbles (£20/week to hire). None of this has been particularly noticeable in the grand scheme of things.

Staff are taking twice-weekly Covid-19 tests. None has yet tested positive.

#### **6. Minutes of previous meeting**

Unanimously approved.

#### **7. Matters arising**

None.

#### **8. Any other business**

None.

#### **9. Date of next meeting**

20 May 2021, ca. 5pm